

Cobden Miniature Railway Booking Form

All hirers must adhere to the conditions listed below, our signage at the railway and instructions from our staff, sign this form to acknowledge you have read and agree to our operating conditions, and forward this signed booking form to the booking officer.

1. Hirers must pay on the day of use after being presented with a tax invoice (unless other arrangements have been made with the booking officer prior to your run.) Payment by cash, cheque, EFTPOS and direct deposit.
2. Contact Person for your group must make themselves known to a member of our Staff prior to your run commencing, so we can organise invoicing, break time, talk to your guests about safety at the railway and how the run will work.
3. Where children will be riding the trains, **adults will be required to supervise them at all times. This will mean riding on the trains with the children.**
4. No alcohol is allowed on the trains, on the station or in the tearooms.
5. **Bare feet are not permitted on any train at any time.** Enclosed footwear is preferred.
6. **Any injury as a result of failure to comply with these rules will mean the Cobden Miniature Railway will not accept any responsibility/liability.**
7. Cobden Miniature Railway **will not** be open on CFA reported **Catastrophic** days.
8. Media Policy - We regularly take photos and videos of our trains and visitors for promotional and advertising purposes. Please advise at the ticket box or station staff on arrival if you do not wish to be in any promotional media. Otherwise, we will assume permission has been granted.
9. Booking Fees - Number of people means total number coming on the day. This includes Adults and children 2 years of age and over.
10. Hirers must confirm attendance and numbers attending with our booking officer 3 days prior to your booking.
11. If rooms have been hired the floor must be vacuumed, bins emptied, tables wiped down and rooms left as they were found otherwise an additional \$100 cleaning fee applies.
12. Public Liability Insurance is required by Hirers who only hire the rooms and or grounds etc.
13. **Hire charges**
 - **Minimum charge for 1 hour of rides - \$100 for up to 10 people. Extra persons \$7 each.**
 - **Minimum charge for a 2 ½ hour booking - \$200 for up to 30 people. Extra persons \$7 each. This includes up to 2 hours of train rides – weather permitting and a ½ hour meal break.**
 - **Tea rooms hire: \$100 per booking. If trains are not hired an additional \$100 refundable bond subject to inspection after the event.**
 - **Tea rooms & kitchen hire: \$150 per booking. If trains are not hired an additional \$100 refundable bond subject to inspection after the event.**
 - **Grounds, BBQ and toilet facilities hire, No Trains. \$75 per booking plus \$100 refundable bond subject to inspection after the event. Payable in advance.**

**Each additional ½ hour of train rides is \$100

**BBQ hire \$5 per BBQ. (3 BBQs available).

**Devonshire Teas – can be quoted on by request.

**Hot & Cold drinks \$2.50each

**Bus tours, Car clubs, Nursing homes, reciprocal clubs all welcome – contact us for more information and pricing

Contact details for bookings: 0418 137 128, trainbookings@bigpond.com

Other Enquiries: 0491 720 534, cobdenmr@gmail.com

Mailing Address: P.O. Box 14, Cobden, 3266

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Your booking will only be confirmed when we receive this section and you have spoken to the booking officer.

Hirer/Group Name:

Contact person: **Phone No:**

Email:

We wish to hire – (please tick as appropriate)

Trains, Tearooms, Kitchen, BBQ, Grounds

The date of our booking is

The time we require is from to

Approximate numbers: Children: Adults: (To be confirmed by you 3 days prior to your run)

On behalf of our group, I agree to the booking conditions as stated above and I have advised everyone in our group of your operating conditions.

Signed: **Date:**

Office Use only

Copy of Public Liability Insurance document received

Bond received

Confirmation that run is to go ahead and numbers attending 3 days prior

YES/NO/NOT APPLICABLE

YES/NO/NOT APPLICABLE

YES/NO